



Welcome to our office. Here at Maverick Smiles Pediatric Dentistry, we have one simple goal and that is to provide exceptional dental health care in a safe, clean and fun environment. In order to partner with you and your family, we have put together some office guidelines to ensure your experience goes smoothly.

Appointment Guidelines:

- Appointment times are reserved specifically for your child. If you are more than 15 minutes late for your reserved time, the appointment may need to be rescheduled to another day.
- If you are unable to make your appointment or unable to give 24 hours' notice for an appointment cancellation, there will be a \$25.00 charge that must be paid prior to making any further appointments.

Payment Guidelines:

- The parent or guardian accompanying the patient is responsible for payment. For unaccompanied minors, non-emergency treatment will be denied unless charges have been preauthorized.
- Fees for dental services are due at the time of treatment. Our office will file with all insurance companies for treatment provided. If we are not in network with your insurance, we will still file, but you will be responsible for any out-of-network costs. Any remaining balance that exceeds 30 days from the date of service will become your responsibility. Treatment plans and financial options will be presented prior to services being rendered.
- A finance charge of 1.5% will be applied monthly if an account balance has not been paid within 90 days. After 120 days, if balance is still unpaid, the account will be turned over to collections.

Insurance Guidelines: Maverick Smiles Pediatric Dentistry will file with all dental plans with the following terms-

- You must provide current and accurate dental insurance information when appointment is scheduled.
- A general breakdown of your individual dental benefits will be obtained by Maverick Smiles prior to your initial visit. You will be responsible for any estimated portion that is not covered by your insurance plan. This amount will be due at the time services are rendered. Once insurance payment is made, you will be informed of any remaining balance or credit.
- 100% of the fee will be due at the time of service for all services not covered under insurance.

If there are any questions or concerns about these guidelines, please feel free to discuss those with us!

Signature of Legal Consent

Date